

ASA COUNCIL - AGENDA

Meeting Date & Time:

Attendance: /17

Absent:

1. Approval of the Agenda

[ASA Meeting Minutes-Prior Meeting](#)

3. General announcements/Member Updates:

David (U1 Rep) is appointed for the Fiat Lux Project. (exciting)

Elif is appointed for BoG.

4. Updates (3 min each):

*Note: We'll keep updates relatively brief and please fill this out before you verbally present. It's to help us stick with the time frame.

VP Academic

- U1 academic forum went well, students had small suggestions I will forward to Bressani
- Funding EUSF request needs to be sent to Jeremie anytime this week, I can send (should be finalised)

VP Finance

- First batch of cheque reqs should be (hopefully) approved today (2020-11-17) by EUS.

VP Internal

- Eweek Captain selection happening soon (deadline Nov. 30)
 - Eweek is happening online spread out on multiple weeks in February
 - Possibility to have in-person events in May depending on the situation
 - 6 captains (including Rookie and Equity)
- Interdepartmental Game Night (@ureps: is December 12 good?)
- Banquet this Friday
- And let's have other arch game nights as well!

VP Events

- Not a lot happened, cannot wait to cook live on Stream (Make sure to check it out to see me and Isabelle make tacos)
- Banquet Event is up, it is very informal this year but something to bond over.
- Online games night, probably in early December as a little break/reward in between finals.
 - Still dealing with Discord and Logistics but everything is pretty smooth
- Events are still all online until second semester, but we don't have that much hope to have any in person events before April/May.

- Games night went really well. It was after midterm crits, but we had participation from U1s and U2s, of course some U3s were also present. Overall, it was FUN.
- We are halfway through November, but still a lot of departments are doing Movember events. I think we should start an initiative, or at least reshare other departments' fundraisers.
- For now, everything but the Volunteer Banquet is "online". Volunteer banquet to be confirmed.

VP External

- All eng VPX's are getting together to plan an event (possibly 2) during tech week next semester
- Also want to plan a week long networking event department wide (want to vote on if that is something that would interest you all). If so, I would make a poll on the facebook groups for the rest of arch to give feedback on.
- Didn't get a whole lot of feedback in feedback form from the firm visit but I was thinking of having a firm take us through a virtual drafting of a project if that is something that is doable on their end.

VP Communications

- Open Letter of the Royal Vic for the Public Coalition
 - https://docs.google.com/document/d/1qlxjQ5V_lxecpgvNSi1VjL4b9_Qus9RUjWkF5kiTl2M/edit

VP Admin

- Took all orders from Architecture students
 - Sales went pretty well, everyone paid
 - Did not lose money
- Looked at other suppliers (Dexter)
 - Considering going with SweaterPlanet next semester
 - Will test out hoodies (mainly embroidery) before we agree on changing suppliers
- Placed order with supplier (Neil)
 - Estimated delivery is 3-3 ½ weeks
 - Payment will be made after
- Everything should be smooth from now on, we might have a small concern with one of the items but if any issues actually arise then we will get refunds so it's no concern.

Brown Bag

- Lectures done for this semester. Quite successful. Feedback?
- Lecture scheduled on January 21st with Dong Ping Wong of Food New York
- Graphic Design lecture to be confirmed and date to be fixed. (late February?)
- We might want to reach out to next semester professors to find out about important deadlines before we schedule last lectures.
- 1 more guest to invite for March.

- We felt like 3 was good this semester. Do we want 4?
- Thomas will send Jonah cheque reqs once funds are sent and processed by Robert Crabtree (will send Esther Choi's payment/Robert Crabtree's at the same time)
- Any update on our refunds?

Equity and Mental Health

- Strava competition launched (2 weeks in and a lot engagement)
- GASA and ASA Q&A for Master Applications was successful
- GASA and ASA Portfolio Review Session Tuesday, November 24th

U0 Class Rep

U1 Class Rep

U2 Class Rep

- Games night happened 2 weeks ago after midterm review

U3 Class Rep


- Murdoch Laing and Habitat Competition results have still not been released so I followed up with Mary again to which she confirmed that a jury has been nominated and that we should receive news in two weeks.
- Request from students regarding posting lecture slides for ARCH 445 – unfortunately have yet to receive a reply from Prof. Egli.
- Will be organizing a social/games night again soon, but seeing as this week is the ASA Fall Banquet it will likely be the following week.

President

- Town Hall meeting tomorrow with the dean, where first year students can express their concerns with the remote learning environment. Olivia and Gabrielle, can you make it?
- Semesterly SFLC meeting which brings together departmental presidents and a representative from MESC to chat about MESC's relationship with students. Date has yet to be announced.

5. Discussion Topics:

- Constitution/ASA Restructuring Sub-Committee?
 - Our constitution is 2 years old with the amendments, and it needs to be revised, I'll take on the mandate of it over the break, got Michael's endorsements. If you have anything that you saw in the Constitution that needs to be changed/added, please let me know. Also, feel free to join the team (of 1 person currently) if you want to work on it and/or learn more about the Policies (I love them wow)

- If it is cool with everyone, I would also want to take minutes of the council to be distributed regularly to ASA members so we can maintain our communication with our constituents.
- I believe some of our Bylaws are missing, if anyone (maybe the President Drive) has access to archived docs, it'd be great if you could share. My position, thus the email, is new so I don't have any documents. 
- SSMU Funding
 - SSMU offers funding to student representatives, event specific funding etc. These are some things that we can look into.
- We also need to select our DRO. It needs to be someone who won't be running for any ASA positions for 2021-2022 Academic year.
- Academic Accessibility:
 - Do we have OSD aided classes? (as ARCH in general)
- Just a thought but should we switch to Slack? In terms of document sharing, sub-comms etc. I think it was working better than Teams. (we can implement this next semester maybe? Or have a trial run at the end of this semester)
- [Motion RE: Creation of the Greater ASA Good Fund](#)

6. Action Items:

7. Set the Time and Date of the Next Meeting:

Tuesday, November 24th, 2020: 6:30PM

8. Adjournment

ASA COUNCIL - AGENDA

Meeting Date & Time: November 17th, 2020 5:36 PM

Attendance: 17 /17

Late: Hermine Demael, Taylor Wasserman

1. Approval of the Agenda

[ASA Meeting Minutes-Prior Meeting](#)

Approved

3. General announcements/Member Updates:

David (U1 Rep) is appointed for the Fiat Lux Project. (exciting)

Elif is appointed for BoG.

4. Updates (3 min each):

*Note: We'll keep updates relatively brief and please fill this out before you verbally present. It's to help us stick with the time frame.

VP Academic

- U1 academic forum
- EUSF is finalized. It should be fine.

VP Finance

- First batch of cheque reqs should be (hopefully) approved today (2020-11-17) by EUS.
 - Brown Bag for Samiha
 - Frosh Stickers
 - Website

VP Internal

- Eweek Captain selection happening soon (deadline Nov. 30)
 - Eweek is happening online spread out on multiple weeks in February
 - Possibility to have in-person events in May depending on the situation
 - 6 captains (including Rookie and Equity)
- Interdepartmental Game Night (@ureps: is December 12 good?)
 - Write to us if you have any time conflicts.
- Banquet this Friday
- And let's have other arch game nights as well!

VP Events

- Not a lot happened, cannot wait to cook live on Stream (Make sure to check it out to see me and Isabelle make tacos)
- Banquet Event is up, it is very informal this year but something to bond over.
- Online games night, probably in early December as a little break/reward in between finals.
- Still dealing with Discord and Logistics but everything is pretty smooth
- Events are still all online until second semester, but we don't have that much hope to have any in person events before April/May.
- Games night went really well. It was after midterm crits, but we had participation from U1s and U2s, of course some U3s were also present. Overall, it was F U N.
- We are halfway through November, but still a lot of departments are doing November events. I think we should start an initiative, or at least reshare other departments' fundraisers.
- For now, everything but the Volunteer Banquet is "online". Volunteer banquet to be confirmed.

VP External

- All eng VPX's are getting together to plan an event (possibly 2) during tech week next semester
- Also want to plan a week long networking event department wide (want to vote on if that is something that would interest you all). If so, I would make a poll on the facebook groups for the rest of arch to give feedback on.
- Didn't get a whole lot of feedback in feedback form from the firm visit but I was thinking of having a firm take us through a virtual drafting of a project if that is something that is doable on their end.

VP Communications

- Not many updates
- Newsletter will be sent at the end of the month
- Support from ASA with McGill Affordable Housing Committee.
- https://docs.google.com/document/d/1qIxjQ5V_IxecpgvNSi1VjL4b9_Qus9RUjWkF5kiTI2M/edit

VP Admin

- Took all orders from Architecture students
- Sales went pretty well, everyone paid
- Did not lose money (\$\$\$)
- Looked at other suppliers (Dexter)
- Considering going with Sweater Planet next semester
- Will test out hoodies (mainly embroidery) before we agree on changing suppliers
- Placed order with supplier (Neil)
- It is safer for this year with refunds etc.
- Delivery is 3-3,5 weeks.
- Pay it after.

Brown Bag

- Lectures done for this semester. Quite successful. Feedback?
- Lecture scheduled on January 21st with Dong Ping Wong of Food New York
- Graphic Design lecture to be confirmed and date to be fixed. (late February?)
- We might wait to reach out to next semester professors to find out about important deadlines before we schedule last lectures.
- 1 more guest to invite for March.
- We felt like 3 was good this semester. Do we want 4?
- Thomas will send Jonah cheque reqs once funds are sent and processed by Robert Crabtree (will send Esther Choi's payment/Robert Crabtree's at the same time)
- Any update on our refunds?
- Not yet.

Equity and Mental Health

- It's been 2 weeks since Strava started.
- A lot of engagement then we anticipated.
- First master's student joined.
- Master's Application Q&A went well. Got a lot of engagement.
- Portfolio Review Session:
 - 12:30 to 1:30PM
 - Tuesday, November 24th

U0 Class Rep

- No new updates

U1 Class Rep

- Covered by VP Academic

U2 Class Rep

- Games night happened 2 weeks ago after midterm review

U3 Class Rep

- Murdoch Laing and Habitat Competition results have still not been released so I followed up with Mary again to which she confirmed that a jury has been nominated and that we should receive news in two weeks.
- Request from students regarding posting lecture slides for ARCH 445 – unfortunately have yet to receive a reply from Prof. Egli.
- Will be organizing a social/games night again soon but seeing as this week is the ASA Fall Banquet it will likely be the following week.

President

- Town Hall meeting tomorrow with the dean, where first year students can express their concerns with the remote learning environment. Olivia and Gabrielle, can you make it?
- Gabrielle and Elif signed up.
- Semesterly SFLC meeting which brings together departmental presidents and a representative from MESC to chat about MESC's relationship with students. Date has yet to be announced.

5. Discussion Topics:

Elif:

- Constitution/ASA Restructuring Sub-Committee?
- Our constitution is 2 years old with the amendments, and it needs to be revised, I'll take on the mandate of it over the break, got Michael's endorsements. If you have anything that you saw in the Constitution that needs to be changed/added, please let me know. Also, feel free to join the team (of 1 person currently) if you want to work on it and/or learn more about the Policies (I love them wow)
- If it is cool with everyone, I would also want to take minutes of the council to be distributed regularly to ASA members so we can maintain our communication with our constituents.
- I believe some of our Bylaws are missing, if anyone (maybe the President Drive) has access to archived docs, it'd be great if you could share. My position, thus the email, is new so I don't have any documents.

Working Team: Olivia, Jonah, Tea, Elif, Isabelle

- SSMU Funding
- SSMU offers funding to student representatives, event specific funding etc. These are some things that we can look into.
- You can apply separately in Fall, Winter, Summer.
- **Interested!!! (for next semester)**
- We also need to select our DRO. It needs to be someone who won't be running for any ASA positions for 2021-2022 Academic year.
- Form?
- SellComm
- **Jonah Rappaport is selected.**
- Academic Accessibility:
 - Do we have OSD aided classes? (as ARCH in general)
- Just a thought but should we switch to Slack? In terms of document sharing, sub-comms etc. I think it was working better than Teams. (we can implement this next semester maybe? Or have a trial run at the end of this semester)
 - We can continue on Teams since we are using Teams for academics anyway.
- Confidential Session (6:20 PM)
 - Unanimously approved.
 - End of confidential session: 8:09 PM

· Motion RE: Creation of the Greater ASA Good Fund

Gabrielle: I think it's a beautiful motion. I am not really sure about the financial feasibility of it.

Elif: I feel like a revision of 2 years is needed, so it is sustainable for future councils. For the percentage, it should be minimum 10% of the budget, the more being left at the discretion of the council if they have more money.

Hermine: Aim to complete the bullet points on the motion throughout the span of ASA years, rather than packing them to a single semester.



Gabrielle: It can be two meetings each year to see where we are. It is important not to separate that from the general agenda.

Michael: I thank you for respecting my wishes. I trust you as a council, to be the change we want to see. I thank you all for joining this meeting.

Unanimous vote – approved.

Michael: Thank you. I resign as the President of ASA.

Olivia Janiszewski becomes the interim-president until it is voted upon and a new VP External is appointed.

6. Action Items:

- Draft the letter on November 18th, 8PM.
- Jonah as DRO

7. Set the Time and Date of the Next Meeting:

Tuesday, November 24th, 2020: 6:30PM

8. Adjournment

Adjourned at 8:31 PM